CONSTITUTION AND BY-LAWS

of the

SHANLEY AVENUE CIVIC ASSOCIATION

Newark, New Jersey

May 1, 1955.

CONSTITUTION AND BY-LAWS

1. The name of this organization shall be

SHANLEY AVENUE CIVIC ASSOCIATION

2. The object, in forming this organization, is to promote civic welfare of the members of the association, to do all things necessary for the betterment of our organization and neighborhood. It shall be non-political, non-sectarian, non-profit, and its interests shall be solely for the purpose of maintaining our position as a first zone residential area, and to enjoy the facilities of the city of Newark, New Jersey, that such a zone area requires. The association shall also be of a social nature, so that the spirit of the good neighbor shall always prevail.

BY-LAWS

ARTICLE I - MEMBERSHIP: Any resident, owner or lessee of property situated on Shanley Avenue and its immediate surrounding area shall be eligible for membership in this association, and shall become a member upon payment of dues and shall remain a member in good standing, so long as dues are paid to the association.

The membership of the head of the family shall include membership of all adult members of the family residing at that address.

The membership to be limited to same zone area.

ARTICLE II - OFFICERS: The officers of the association shall be a President, Vice-President, Recording Secretary, Financial Secretary, and Treasurer, who shall be duly elected by majority vote. There shall be an Executive Committee of six members; three elected by the President, and three selected by the Vice President. The Executive Committee shall select their own chairman. All offiers and the Executive Committee shall hold office for one year, or until successors are selected, or until such time as they shall cease to be members of the association. Officers shall take office at the January meeting, following their selection.

The President shall be the Chief Executive of the association and shall preside at all meetings of the association. He shall have the power to appoint committees to assist in handling the affairs of the association, which said committees shall be empowered to perform the duties which are assigned to them during the term for which they are appointed.

The Vice President shall assist the president in the conduct of the affairs of the association and shall, during his absence from meetings, act in his place with the same power and authority, and should the President resign or otherwise become incapacitated from holding his office during the term for which he was selected, the Vice President shall succeed to such office. He shâl also head the Executive Committee for the Annual Financial report.

The Recording Secretary shall keep the minutes of the meetings, send out notices of meetings and shall take care of all correspondence of the Association. The Recording Secretary shall be compensated five dollars ($5.00) per year and shall receive same in January, at the end of the term of office.

The Financial Secretary shall have charge of all records of the association, and shall collect all dues, and receipts for payment issued, and shall notify members whose dues are in arrears, and shall file an annual report of receipts and disbursements. The Financial Secretary shall be compensated five dollars ($5.00) per year and shall receive same in January at the end of the term of office.

The Treasurer shall deposit all monies of the association received by the financial secretary in a designated bank. Checks drawn shall be signed by the President and the Treasurer.

The executive Committee shall be empowered to conduct the affairs of the association in all matters within the objects of the association, and shall bring forth its findings at the following meeting of the association for open discussion by its membership, taken to a vote and passed on. The meetings of the Executive Committee shall be held between the meetings of the association membership and shall be held at the call of the President or other presiding officer, at such time and at such place as he may elect. Four members of the Executive Committee shall constitute a quorum. All elected officers are also members of the Executive Committee.

ARTICLE III - DUES: The dues for membership in the association shall be one dollar ($1.00) per calender year, payable in advance on or before the February meeting. The dues paid by the owner or lessee of the dwelling shall cover the membership for the family.

ARTICLE IV - MEETINGS: Stated meetings of the association shall be held on the third Tuesday of each month except during July, August and September. Special meetings may be held at the call of the President. A special meeting may be called by petition to the Executive Committee stating the purpose of the meeting, and signed by not less than five members in good standing. Action at such special meetings shall be limited to the call. If due notice shal be given to the members by a notice mailed at least one week before the meeting, there shall be no restriction as to the number of members required to be present to constitute a quorum for the transaction of business.

Parliamentary rules shall govern the conduct of all meetings.

ARTICLE V - ELECTION OF OFFICERS: Election of officers shall commence by nominations. First nomination in October, second nomination in November, Third and final nomination in December. Members nominated must be present. At third and final

nomination in December, nominees who accept the nomination, shall be elected by ballot.

ARTICLE VI - INSTALLATION OF OFFICERS: Shall be held in January. Also annual report and announcements of new standing committees.

ARTICLE VII - STANDING COMMITTEES: Shall be appointed by the incoming President at the January meeting and such committees shall assume their duties at this meeting.

Standing Committees shall be; General Welfare and Improvement; Membership; Municipal Government; Social.

ARTICLE VIII - SOCIAL ASPECT: The host at the meeting may serve coffee, tea, cookies, and present the bill for such refreshment to the Financial Secretary, to be read on the floor. Such proceedure may begin at October meeting of 1955.

ARTICLE IX - AMENDMENTS: Proposals to amend these by-laws shall be submitted in writing and signed by at least five members in good standing of the association or may be made by the Executive Committee.

Proposals for amendment shall be consideration at the next stated meeting providing notice of such amendment is included in the call. An affirmative two-thirds vote of all members present at said meeting shall be required for the amendment or repeal of any part of these by-laws.

Amendment as passed shall take effect immediately, except changes affecting the term of office of any officer, which shall not be effective until the succeeding January meeting.

By-laws adopted at a meeting of the
Shanley Avenue Civic Association,
at the residence of
Miss Olga Russell
62 Shanley Ave.,
Newark, New Jersey
on May 10, 1955

Constitutional Committee:

Miss Olga Russell, President
Miss Catherine E. Reid, Vice President
Mrs. Elizabeth Houston, Treasurer
Joseph H. Gruber, Chairman
Dr. P.G. Dawson
Mrs. Josephine Mosley
Mrs. Jessie Lyle